

Butler County Board of Elections
Board Meeting Minutes
February 12, 2024

The Butler County Board of Elections met on Monday, February 12, 2024, at 9:00 a.m., for a regular meeting. Roll call was taken, and present were Chairman Frank Cloud, Member mariann penska, Member Todd Hall, Member Chris Wunnenberg III, Director Nicole Unzicker, Deputy Director Eric Corbin, and several members of the public.

Chairman Cloud presented Document 1, Bills. Member penska moved to approve the bills on Document 1; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.



Regular Board Meeting Bills
Butler County Board of Elections


Chairman


Director

Grand Total \$ 28,288.16

Account / Vendor / Description	Amount
521000 - POSTAGE	
PITNEY BOWES BANK I	
RESERVE ACCOUNT 18850560	\$10,000.00
PITNEY BOWES BANK I Total	\$10,000.00
521000 - POSTAGE Total	
\$10,000.00	
525100 - SOFTWARE/HARDWARE EQUIP	
DELL MARKETING LP	
VLA ACROBAT STD 2020	\$316.00
DELL MARKETING LP Total	\$316.00
525100 - SOFTWARE/HARDWARE EQUIP Total	
\$316.00	
529000 - OTHER MATERIALS/SUPPLIES	
AMAZON CAPITAL SERVI	
ELECTION SUPPLIES	\$948.71
AMAZON CAPITAL SERVI Total	\$948.71
DOMINION VOTING SYST	
WORK STATION KIT SUPPLIES	\$4,622.40
DOMINION VOTING SYST Total	\$4,622.40
MICKEY S SMITH	
ELECTION SUPPLIES	\$42.76
MICKEY S SMITH Total	\$42.76
ODP BUSINESS SOLUTIO	
ELECTION SUPPLIES	\$519.95
ODP BUSINESS SOLUTIO Total	\$519.95
PITNEY BOWES	
ELECTION SUPPLIES	\$373.47
PITNEY BOWES Total	\$373.47
US BANK	
CHRISTMAS MEAL	\$576.49
EXIT DAY MEAL FOR PART TIMERS	\$93.96
US BANK Total	\$670.45
529000 - OTHER MATERIALS/SUPPLIES Total	
\$7,177.74	
530075 - TECHNOLOGY SUPPORT	

Bills

Account / Vendor / Description	Amount
REVIZE LLC	
2024 REVIZE PROJECT ANALYSIS	\$1,600.00
REVIZE LLC Total	\$1,600.00
SMART SIGN	
2024 INVENTORY SOFTWARE SUPPORT	\$400.00
SMART SIGN Total	\$400.00
530075 - TECHNOLOGY SUPPORT Total	\$2,000.00
530150 - MEMBERSHIP DUES/LICSE RENEWAL	
THE ELECTION CENTER	
2024 MEMBERSHIPS	\$275.00
THE ELECTION CENTER Total	\$275.00
530150 - MEMBERSHIP DUES/LICSE RENEWAL Total	\$275.00
530310 - RENTAL - EQUIPMENT	
GREAT AMERICA FINANC	
4TH QUARTER COPIER LEASES	\$1,337.97
GREAT AMERICA FINANC Total	\$1,337.97
PITNEY BOWES GLOBAL	
4TH QUARTER MAIL EQUIP LEASE	\$1,735.26
PITNEY BOWES GLOBAL Total	\$1,735.26
530310 - RENTAL - EQUIPMENT Total	\$3,073.23
530500 - TRAVEL & TRAIN EXPENSE	
CHRIS WUNNENBERG III	
MILES/MEALS. WINTER OAEO CONFERENCE	\$227.79
CHRIS WUNNENBERG III Total	\$227.79
ERIC A CORBIN	
MILES/MEALS. WINTER OAEO CONFERENCE	\$211.12
ERIC A CORBIN Total	\$211.12
FRANK W CLOUD	
MILES/MEALS. WINTER OAEO CONFERENCE	\$336.79
FRANK W CLOUD Total	\$336.79
MARIANN PENSKA	
MILES/MEALS. WINTER OAEO CONFERENCE	\$410.79
MARIANN PENSKA Total	\$410.79
MICKEY S SMITH	
MILES/MEALS. WINTER OAEO CONFERENCE	\$211.12
MICKEY S SMITH Total	\$211.12
NICOLE UNZICKER	
MILES/MEALS. WINTER OAEO CONFERENCE	\$211.12
NICOLE UNZICKER Total	\$211.12
TODD HALL	
MILES/MEALS. WINTER OAEO CONFERENCE	\$367.79
TODD HALL Total	\$367.79
US BANK	
HOTEL.WINTER OAEO CONFERENCE	\$2,209.25

Bills

Account / Vendor / Description	Amount
US BANK Total	\$2,209.25
530500 - TRAVEL & TRAIN EXPENSE Total	\$4,185.77
536000 - OTHER CONTRACT SVCS	
ERIC A CORBIN	
TRACKING SERVICE	\$18.59
ERIC A CORBIN Total	\$18.59
FEDEX	
RETURN OF STATE PETITIONS	\$4.84
FEDEX Total	\$4.84
MILLENNIUM BUSINESS	
FLEX COPIES	\$316.99
MILLENNIUM BUSINESS Total	\$316.99
OHIO ELECTIONS COMM	
2023 OEC FILING FEES	\$920.00
OHIO ELECTIONS COMM Total	\$920.00
536000 - OTHER CONTRACT SVCS Total	\$1,260.42
Grand Total	\$28,288.16

Chairman Cloud presented Document 2, the minutes of the January 9, 2024, meeting. Member penska moved to approve January 9, 2024, meeting minutes on Document 2; seconded by Member Hall. Roll Call:

Chairman Cloud yea
 Member penska yea
 Member Hall yea
 Member Wunnenberg yea

All in favor; motion carried.

Director Unzicker acknowledged receipt of the following directives. 2024-01 – Special Congressional Elections in Ohio's 6th Congressional District, 2024-02 – Form of the Ballot March 19, 2024, Primary Election and 2024-03 – March 19, 2024 Primary Election Canvass Instructions.

Director Unzicker acknowledged receipt of the following advisories. 2024-01 – House Bill 33 (“H.B. 33”) and the Data Analysis Transparency Archive Act (“DATA Act”) Implementation.

Under New Business, Director Unzicker presented Document 3, Challenge of Right to Vote Applications. She explained that the Directors have reviewed the applications for compliance with the rules outlined in the Elections Official Manual and that the applications have met the requirements. She informed the Board Members that the first challenge is regarding voters who are registered at commercial PO boxes. The addresses of the voters listed in the challenge are all verified UPS store addresses. The Ohio Revised Code prohibits voters from registering at commercial PO boxes. These addresses were flagged in the voter registration system in 2022 to prevent voters from registering, however these voters had registered prior to the safeguard being in place. Member Hall moved to grant challenge one on Document 3; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker stated challenge two is regarding duplicate voter records in Butler County which have been resolved by the office. Many of these duplicates were created because of issues reading the handwriting on the registration cards, voters providing conflicting information, or data entry errors. Member Hall moved to deny challenge two on Document 3; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker stated challenge three is regarding duplicate voter records in Ohio including other counties than Butler which have been resolved by the office. These duplicates were resolved by working with the other counties to consolidate the records into one. Member Hall moved to deny challenge three on Document 3; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker stated challenge four is regarding voters who appear too young to vote. The voter’s registrations dates were verified from the registration card and corrected. Member Wunnenberg moved to deny challenge four on Document 3; seconded by Member Hall. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Deputy Director Corbin introduced document 4, Software for DIMS Uploads and explained that the software will allow for the office to send data to the Secretary of State’s Office in a uniform and automated way. The voter registration system vendor and the Ohio Secretary of State’s office have worked together to develop the system which is in use in other counties to send additional reporting as required by the passing of House Bill 458. Member penska moved to

approve the software installation on Document 4; seconded by Member Hall. Member Hall stated that the software installation is a recommendation by the Ohio Secretary of State's Office. Roll Call:

Chairman Cloud yea
Member penska yea
Member Hall yea
Member Wunnenberg yea
All in favor; motion carried.

Director Unzicker introduced Document 5, Ohio Election Commission Referrals - 2023 Semi-Annual Late to File. Member Hall moved to refer the campaign committees listed on Document 5 to the Ohio Elections Commission; seconded by Member penska. Roll Call:

Chairman Cloud yea
Member penska yea
Member Hall yea
Member Wunnenberg yea
All in favor; motion carried.



Ohio Election Commission Referrals
2023 Semi-Annual Late to File

The following committee was late to file a 2023 Semi-Annual Campaign Finance report due July 31st, 2023, after receiving a written notice to file sent via regular mail on July 14th, 2023.

Committee:

- **Advancing Communities Together PAC**
 - Committee filed on 10/17/2023.

Director Unzicker introduced Document 6, Ohio Election Commission Referrals - 2023 Semi-Annual Failure to File. Member Hall moved to refer the campaign committees listed on Document 6 to the Ohio Elections Commission; seconded by Member penska. Roll Call:

Chairman Cloud yea
Member penska yea
Member Hall yea
Member Wunnenberg yea

All in favor; motion carried.



Ohio Election Commission Referrals 2023 Semi-Annual Failure to File

The following committees failed to file a 2023 Semi-Annual Campaign Finance report due July 31st, 2023, after receiving a written notice to file sent via regular mail on July 14th, 2023.

Committees:

- **Citizens for Change**
- **Monroe Local School Levy**
- **Oxford Tea Party**

Director Unzicker introduced Document 7, Ohio Election Commission Referrals - 2023 Pre-General Late to File. Member Hall moved to refer the campaign committees listed on Document 7 to the Ohio Elections Commission; seconded by Member penska. Roll Call:

Chairman Cloud yea
Member penska yea
Member Hall yea
Member Wunnenberg yea

All in favor; motion carried.

The following committees were late filing a 2023 Pre-General Campaign Finance report due October 26th, 2023, after receiving a written notice to file sent via regular mail on October 11th, 2023.

Candidates:

- **Friends of Lee Corder (Lee Corder)**
 - Committee filed on 11/01/2023.

- **Friends of Bruce Jones (Bruce Jones)**
 - Committee filed on 10/27/2023.

Committees:

- **Lakota Education Association PAC**
 - Committee filed on 11/20/2023.

Director Unzicker introduced Document 8, Ohio Election Commission Referrals - 2023 Post-General Late to File. Member Hall moved to refer the campaign committees listed on Document 8 to the Ohio Elections Commission; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The following committees were late to file a 2023 Post-General Campaign Finance report due December 15th, 2023, after receiving a written notice to file sent via regular mail on November 30th, 2023. Pursuant to board policy, before the filing deadline, the staff gave the candidate committees a reminder of the deadline and again after the deadline that they had still failed to file a report to the extent the contact information for these committees on file was still valid.

Candidates:

- **Friends of Bill Campbell (Bill Campbell)**
 - Committee filed on 01/31/2024.
- **Friends of Ivan Carver (Ivan Carver)**
 - Committee filed on 12/16/2023.
- **James Chesnut for Mayor (James Chesnut)**
 - Committee filed on 01/22/2024.
- **Committee to Elect Benita Mudd to Butler County ESC (Benita Mudd)**
 - Committee filed on 01/26/2024.
- **Friends of Elizabeth Slamka (Elizabeth Slamka)**
 - Committee filed on 12/18/2023.
- **Citizens for Holly Snow (Holly Snow)**
 - Committee filed on 02/02/2024.
- **Joseph Solomito**
 - Committee filed on 12/27/2023.
- **Friends of John Terrill (John Terrill)**
 - Committee filed on 01/23/2024.

Committees:

- **Advancing Communities Together PAC**
 - Committee filed on 12/18/2023.
- **Citizens for Talawanda Schools**
 - Committee filed on 12/26/2023.
- **Democratic Women's Club SW Ohio PAC**
 - Committee filed on 12/18/2023.

Director Unzicker introduced Document 9, Ohio Election Commission Referrals - 2023 Post-General Failure to File. Member Hall moved to refer the campaign committees listed on Document 9 to the Ohio Elections Commission; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The following committee failed to file a 2023 Post-General Campaign Finance report due December 15th, 2023, after receiving a written notice to file sent via regular mail on November 30th, 2023. Pursuant to board policy, before the filing deadline, the staff gave the candidate committee a reminder before the deadline and again after the deadline that they had still failed to file a report to the extent the contact information for the committee on file was still valid.

Candidates:

- **John Ferrando for Middletown City Council (John Ferrando)**

Director Unzicker introduced Document 10, Ohio Election Commission Referrals - 2023 Designation of Treasurer Late to File. Member Hall moved to refer the campaign committees listed on Document 10 to the Ohio Elections Commission; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The following committee was late filing the Designation of Treasurer.

Candidate:

- **C Nicholas Schwab for Trustee**
 - Candidate filed the Designation of Treasurer the same day he filed the 2023 Post-General Report. The candidate did ask to terminate the committee.

Director Unzicker introduced Document 11, Ohio Election Commission Referrals - 2023 Annual Late to File. Member Hall moved to refer the campaign committees listed on Document 11 to the Ohio Elections Commission; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The following committees were late to file a 2023 Annual Campaign Finance report due January 31st, 2024, after receiving a written notice to file sent via regular mail on January 16th, 2024. Pursuant to board policy, before the filing deadline, the staff gave the candidate committee a reminder of the deadline and again after the deadline that they had still failed to file a report to the extent the contact information for these committees on file was still valid.

Candidate:

- **Elect Tina Barrett**
 - Committee filed on 02/01/2024.

Committees:

- **Talawanda Educators' Association PAC**
 - Committee filed on 02/01/2024.

Director Unzicker introduced Document 12, Ohio Election Commission Referrals - 2023 Annual Failure to File. Member Hall moved to refer the campaign committees listed on Document 12 to the Ohio Elections Commission; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The following committees failed to file a 2023 Annual Campaign Finance report due January 31st, 2024, after receiving a written notice to file sent via regular mail on January 16th, 2024. Pursuant to board policy, before the filing deadline, the staff gave the candidate committees a reminder before the deadline and again after the deadline that they had still failed to file a report to the extent the contact information for the committee on file was still valid.

Candidates:

- **Friends for Damonte' Cole**
- **Friends of Drew Davis**
- **Danny Ivers for City Council**
- **Judd for Council Committee (Marty Judd)**
- **Ray Murray For School Board**
- **Team Shores (DeAnna Shores)**
- **Michael Truster**

Committees:

- **Citizens for Change**
- **Monroe Local School Levy**
- **Oxford Tea Party**
- **Ross Spirit Committee for Ross Local Schools**

Member Hall moved to go into Executive Session to discuss personnel according to O.R.C. 121.22(G)(1) at 9:16 a.m.; seconded by Member penska. Roll call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

At 9:51 a.m. Chairman Cloud stated the board is back in session.

Member Wunnenberg moved to adopt the reorganization plan as proposed; seconded by Member penska. Roll call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Under the General Office Update Chairman Cloud asked when logic and Accuracy Testing will start. Director Unzicker said the testing started today. Member Hall asked how the Pollworker Department is doing. Director Unzicker said the department is doing well and we are continuing

to recruit. Member Wunnenberg asked about polling location changes. Director Unzicker explained that two locations had to be moved. A polling location was no longer interested in being a polling location. Another location moved from one building to another on the same campus. There were also a couple entrance changes. All voters have been notified of the changes.

Chairman Cloud asked if there was anyone who wanted to make a public comment. Six citizens presented comments to the Board.

With no further business, Member Hall moved to adjourn the meeting; seconded by Member penska. Roll call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 10:10 a.m.

Frank Cloud, Chairman

Nicole Unzicker, Director

Todd Hall, Member

Chris Wunnenberg III, Member

mariann penska, Member